

Adopted March 25, 2011

Amended March 7, 2025

West Virginia Bandmasters Association

Constitution

Article I - Name

The name of this organization shall be the “West Virginia Bandmasters Association,” herein referred to as the “Association” or WVBA.

Article II - Purpose

The purpose of the association shall be for the advancement of band music education in West Virginia.

Article III - Membership

Section 1. This association shall consist of members actively engaged in or retired from teaching wind bands in public or private schools of West Virginia.

Section 2. All must be members in good standing of the West Virginia Music Educators Association (WVMEA) and the National Association for Music Education (NAfME).

Article IV - Dues

Annual dues for each year shall be covered by compliance with the West Virginia Music Educators Association and the National Association for Music Education dues requirements. No person, otherwise eligible, can hold membership in the WVBA apart from membership in the affiliated bodies, WVMEA and NAfME.

Article V – Executive Board

Section 1. The elected officers of this association shall be a president, first vice-president (State Jazz Festival chair), second vice-president (High School All-State Band chair), third vice-president (Middle School All-State Band chair), and secretary-treasurer.

Section 2. The elected officers, one representative from each of the areas designated by the West Virginia Secondary School Activities Commission, together with the immediate past president, shall constitute the Executive Board.

Section 3. Additional ex-officio (non-voting) members of the executive board shall be the Regional Concert Band Festival chairs, the Regional Jazz Band Festival chairs, and any committee chairs.

Section 4. The Executive Board shall meet at the time of the annual meeting. A quorum for this meeting will be a majority of the executive board members, including at least two elected officers and two region representatives.

Article VI - Election of Officers

Section 1. Officers shall be nominated and elected at the annual meeting of the association, held in conjunction with the West Virginia Music Educator's Conference.

Section 2. Officers shall serve for two years and shall take office as of the first day following their election. Only members in good standing are eligible to hold office. The election of officers shall be on the odd numbered years.

Section 3. Vacancies on the Executive Board shall be filled by appointment by the remaining members of the board.

Section 4. A nominating committee of three members shall be appointed by the president prior to the election of officers. This committee shall prepare a slate listing one or more candidates for each office. Other nominations may be made from the floor when this slate of candidates is presented.

Section 5. Members in good standing attending the annual meeting shall vote. Officers shall be elected by majority vote.

Section 6. Region representatives, regional concert band chairs, and regional jazz festival chairs shall be selected by their respective regions.

Article VII - Meeting and Quorum

Section 1. The annual meeting of the association shall be held in conjunction with the annual meeting of the West Virginia Music Educators Association, at such time and place as shall be named by that organization.

Section 2. Nine active members, including at least two officers, and at least five region representatives or their designees, shall constitute a quorum to transact any general business of the association.

Section 3. The president, with the approval of the Executive Board, shall have the authority to call special meetings, either of the Executive Board or the Association, or any special committee, if and when deemed necessary.

Section 4. Roberts Rules of order, revised, shall be used to guide conduct of all meetings of the association.

Article VIII - Duties of the Officers

Section 1. The duties of the president are as follows:

- A. To preside at all Association and/or Executive Board meetings.
- B. To uphold the constitution and bylaws, endeavor to foster a friendly cooperative spirit among members, and endeavor at all times to advance the purpose of the Association.
- C. To call all special and regular meetings, including any ordered by a majority vote of the Executive Board or the Association.
- D. To appoint an auditing committee, a nominating committee, as provided in Section 4 of Article VI above, and such committees as may become necessary or advantageous from time to time.

Section 2. The first vice-president, in addition to State Jazz Festival chair responsibilities, shall assume all presidential duties and responsibilities in the absence of the president.

Section 3. The second vice-president shall act as chair of the West Virginia All-State High School Band.

Section 4. The third vice-president shall act as chair of the West Virginia All-State Middle School Band.

Section 5. The secretary-treasurer's duties are as follows:

- A. To keep true and accurate records of all meetings of the executive board and the association.
- B. To present in writing, a complete report of all receipts and remittances of all accounts held in the name of the association.
- C. To publish necessary information to the membership as needed.
- D. To exchange information freely with the secretary of the WVMEA.
- E. To be responsible for the official correspondence of the Association.

Section 6. The region representatives shall assist other officers in the business of the Association as members of the Executive Board; generally representing the membership at large, as well as the particular area from which they are elected.

Article IX - Limitation of Responsibility of the Officers

The authority and responsibility for the management and for the maintenance of the good will and credit of the Association is vested in the Executive Board, but is especially understood that neither the board nor any member thereof, nor any salaried officer nor any member of the Association shall be required to accept personal financial responsibility for duly authorized bills or obligations, or for suits or litigation which may develop from authorized activities of the organization carried on in good faith and in pursuit of the objectives, purpose and activities prescribed or authorized by the constitution and bylaws.

Article X - Amendments

Any amendments to this constitution and bylaws shall be drawn up in proper form, and given to each member of the executive board prior to any general meeting of the association. The board, after studying the same, shall make available copies to the membership prior to any general meeting. A two-thirds vote of the members present shall be required for passage.

Bylaws^[L]_[SEP]

Article I - Honorariums

All officers shall serve without compensation except the All-State Band chairs and the secretary-treasurer, who shall receive an honorarium of \$1000 and \$200 respectively, per year, in addition to their legitimate expenses incurred in the fulfillment of their official duties for the Association.

Article II - Committees

Section 1. The president, and/or the Executive Board, shall have the authority to appoint such committees as may be deemed necessary to carry out the work and purposes of this association.

Section 2. A nominating committee of three members shall be appointed by the president prior to the election of officers as prescribed in Section 4, Article VI of the constitution of the Association.

Section 3. At the request of the president, an auditing committee shall inspect and audit the books and records of any officers, committee chairs, or other members who hold accounts in the name of the association, and submit a report of their findings to the Executive Board of the Association.

Article III - Voting

Only members in good standing shall be eligible to vote, or to hold office or to serve on committees or on the executive board.

Article IV - Affiliation

This association is affiliated with the West Virginia Music Educators Association, and the National Association for Music Education.

Article V - Disposition of Assets in Case of Disbandment

In the event of the disbandment or dissolution of the organization and the liquidation of its physical and financial assets, all funds remaining after the payment of legitimate bills, and all accrued legal costs and financial obligations, including salaries or honorariums of the employees and expense allowances of officers, shall be transferred to the West Virginia Music Educators Association, unless other disposition of such funds or assets shall be directed by legal action of the membership upon recommendation of the Executive Board.

It is expressly stipulated that in the event of liquidation, funds of the West Virginia Bandmasters Association, remaining in the treasury of all accounts held in the name of the association after all financial obligations have been taken care of, shall be utilized only for the purpose of furtherance of Music Education in West Virginia, or some similar related objective which shall be in keeping with the purposed of the West Virginia Music Educators Association or the West Virginia Education Association.